

Good Evening,

This is Jayme Cardinal, Principal at Heaton calling with announcements for the week of August 26th through August 29th

1. Overall, we had great start of the 2019-2020 school year! Thank you for choosing Heaton as your school of choice. We are excited to have so many wonderful students at our school.
2. The safety of our students and staff is my first priority and we have procedures in place to ensure this happens. Please note the following procedures to help with ensuring the building is secure. Thank you in advance for your help and cooperation.
 - a. When visiting Heaton, EVERYONE must enter the “entry” doors when coming to Heaton. These doors face Adair and is the door farthest to the RIGHT when facing the main entrance.
 - b. EVERYONE must buzz the office, identify yourself and state the reason for the visit to enter the building **before, during and after school**. Please do not enter the building just because a door opens, especially after school.
 - c. When leaving Heaton, visitors must leave using the “exit” doors at the front of the building. These are FOUR doors to the right when inside the building.
3. Heaton is a Title I school. This means we receive federal monies to help support the needs of your students. Title I dollars are given to schools based on the number of students who qualify for free lunch. We have approximately 450 families who do not have a Lunch Form on File. Without these forms, our Title dollars are in jeopardy, Heaton would lose teaching positions, and students could potentially have to pay for both breakfast and lunch. We will be sending home information to families that need to complete the form. PLEASE return the completed form. Thank you.
4. Students should have their all their materials by Monday. Please see the Supply List on our website.
5. All students need a planner. Planners are \$5 and will be sold this week. All students must have their planners by Monday. We will do another sale tomorrow morning to sell planners. Planners are a required part of the students’ supply list and is needed daily.
6. Please complete the forms we sent home last week and have your student return them. Thank you.
7. Please contact the school office with any questions 549-7420.