

IB Diploma Exam Payment Information & Policies-East High School May 2024 Examination Session

BE SURE TO READ THESE POLICIES IN THEIR ENTIRETY BEFORE FINALIZING AND SIGNING THE EXAM REGISTRATION FORM.

It is our belief that economic issues should never keep a student from being able to take an IB Diploma Exam and we will do everything possible to make sure students are able to take the desired exams. If you need assistance, please don't hesitate to ask!

1. Full payment is not due at this time. Payment plans are available.
2. Invoices will be sent home monthly with students beginning in January. (This provides time to apply any assistance provided by grant funds.)
3. All fees are set by the IB, not East High School.
4. DP Exam fees must be paid in full by May 2, 2024. If there is any unpaid balance due, the remaining amount will be placed on students' fine cards. Transcripts will not be issued for a student with unpaid balances. This may interfere with the ability of a student to enroll in college.
5. East High School must submit payment for all exam fees by December 15, 2023. East High School and Pueblo City Schools incur the initial expense and then allow people to make payments to reimburse the school and district.
6. Exam registration will be completed no later than October 18, 2023. The registration form must be signed electronically and submitted on this Google Form. Copies of registration from IB will be given to students. Any changes must be reported to the IB Coordinator no later than November 9, 2023. Any changes made after this date will incur additional fees by the IB.
7. Any late exam registration between the initial registration deadline and prior to January 15, 2024, will be charged an additional \$38 per subject.
8. Any late exam registration after January 15, 2024, will be charged an additional \$150 per subject.
9. If a student withdraws from one or more subjects between the registration deadline of November 15, 2023 and the late registration deadline of January 15, 2024, the student will not be responsible for the subject fees.
10. If a student **withdraws** from one or more subjects **after** the late registration deadline of January 15, 2024, the student/guardian **will still be responsible for the subject fees**.
11. If a student does not sit any portion of their IB exam in May, they are still responsible for the subject fees.
12. Financial assistance may available through:
 - King Soopers Neighborhood Rewards
 - Anonymous donors
 - ESSA grant funds
 - the Gifted and Talented Program
 - Gear-Up
 - The McKinney-Vento Act
13. If your student requests financial assistance, please be aware of the following: if the student does not show up for the exam or decides not to take the exam after the withdrawal period, you will be responsible for all exam fees.
14. Please carefully consider the above information before registering for DP exams. If you have any questions, please contact the IB Coordinator.